



CALL FOR THE ADMISSION AND FOR THE ASSIGNMENT OF PARTIAL SCHOLARSHIPS FOR THE ACCOMODATION TO THE RUME WOMEN'S RESIDENCE OF PALERMO.

ACADEMIC YEAR 2018-2019

1. ARCES ORGANIZATION AND ITS UNIVERSITIES COLLEGES

ARCES, is a University college established in a moral body legally recognized by the Ministry of the Education, University and Research (D.P.C.M. of 19 November 1991) and is member of CCUM - Conferenza dei Collegi Universitari di Merito (www.collegiuniversitari.it).

ARCES offers residential structures of high educational and cultural qualification, **which pursue the valorization of the merit and the cultural preparation, ensuring to each student, on the basis of a personalized project**, educational services, guidance, coaching, tutoring and integration of training services.

According with its mission, ARCES issues a call for admission and for merit partial scholarships for the accommodation to its own University Residence for women in Palermo, the RUME, for the Academic Year 2018-2019.

2. PURPOSES

The accommodations at the RUME, assigned with merit scholarships funded by INPS (former INPDAP Gestioni, ENAM, IPOST) or, in case, with facilitations grants from ARCES , are targeted for highly motivated students who want to join excellent academic results and excellent soft skills.

For this purpose, the admitted and the winners of the scholarships undertake to actively participate to the educational and personalized program that Arces realizes for the development of the skills, (courses, workshops, group meetings and individual sessions) and to make the most of the opportunities and the relational aspects of life inside residence (management of common areas, meetings in small groups, assignments) because these are opportunities for join excellence in the development of the *soft skills*. The personalized educational and training project involves participation in non-formal and informal activities, supplementing the university study.

3. SERVICES OF THE RESIDENCE

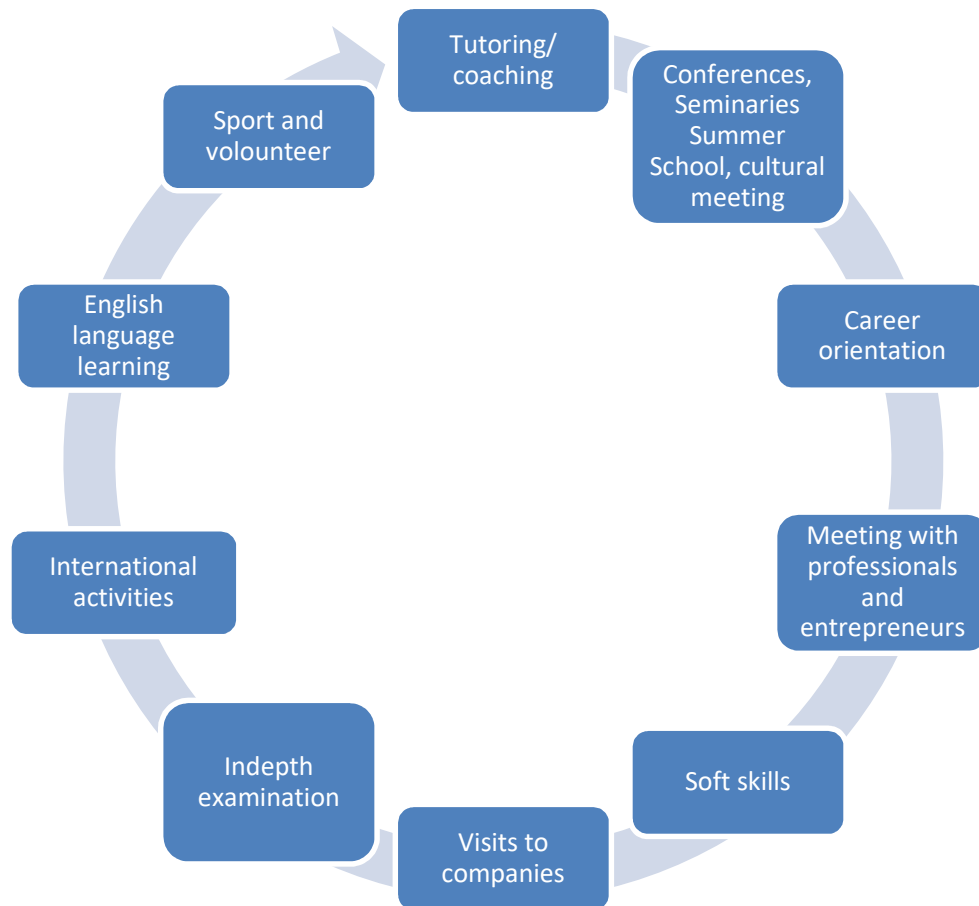
The Admission to the RUME University Residence give the possibility to have an excellent hosting offer and a personalized educational program.

A. HOSTING OFFER

Service	Rume Residence (Female)
Host	Single room
Meals	Breakfast, lunch and dinner every day
Supply	Bed linen and towels
House cleaning	Daily cleaning - weekly change of towels and bed linen
Laundry	Laundry service and wardrobe
Shared spaces	Studying room- tutor room-library , pc rooms, newspaper library, lecture hall, cinema.
Relax spaces	Living room with TBV, fitness room and various spaces for relaxation equipped with musical instruments such as guitars and pianos
Parking	Internal parking area reserved for motorcycles and bicycles
The common areas are equipped with air conditioning and WI-FI	

B. PERSONALIZED EDUCATIONAL PROGRAM

In the college the personalized educational and training course is developed through a continuous dialogue that begins the first year of university with **tutoring** and continues with **coaching** to support the development of skills. This model, typical of the RUME Residence, is called GIFT and is designed for each student through a personalized plan of development of their skills and potentialities, respecting their commitments, first of all the study. It is a structured project that includes:



4. WHO CAN APPLY FOR THE ADMISSION

Female students who during the academic year 2018/2019 will enroll in any one-year degree (single-cycle, three-year-master degree) at Palermo University or any University or other educational AFAM institutes in Palermo, can apply for admission and they need to:

- a)** have passed the State Exam of secondary school with a score equal to or higher than 70/100 (for students enrolling in the academic year 2018 - 2019);
- b)** have an academic performance with a score not lesser than 24/30 (for students enrolling from the second year onwards in the academic year 2018-2019) or equivalent degree grade for those enrolling in the specialist degree;
- c)** had not any criminal convictions and they have not ongoing criminal procedures.

The applications of those who do not possess the requirements **a)** and **b)** will be considered only in case of residual places.

The curriculum vitae must be attached to the application, including:

- **for students matriculate in the academic year 2018-2019:** copy of the baccalaureate with relative mark or, if they are not yet in possession, a self-certification attesting the passing of the State Exam with the relative mark, with the burden of subsequently integrating this documentation;

- **for the university student who in the academic year 2018-2019 who enrolls from the second year onwards:** copy of the certificate of all the exams taken with the relative dates, marks and number of credits (ECTS) or, in case it is not temporary in possession, a self-certification attesting the exams taken with the relative dates, votes and number of ECTS, with the burden of subsequently integrating this documentation;
- **for students already in possession of a three-year degree that in the academic year 2018-2019 enrolled in the specialist degree:** copy of the three-year degree with final mark or self-certification attesting the attainment of the degree, with indication of the vote with the burden to subsequently integrate this documentation.

For all students: you must also attach:

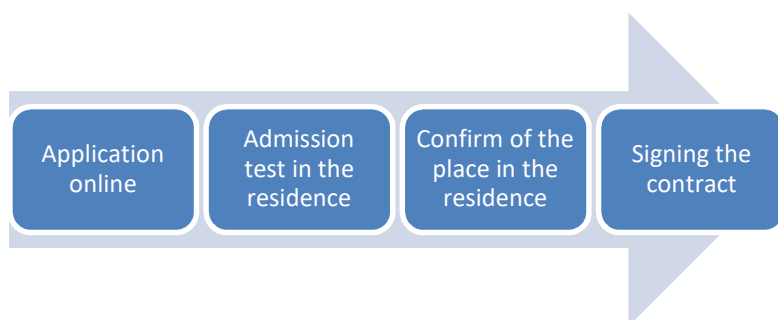
- ISEE certificate relating to family income for 2017;
- self-certification of the absence of criminal convictions;
- two passport sized photographs.

The lack of one of the requested documents may prejudice the admission to the competition.

5. METHODS AND TERMS FOR THE PRESENTATION OF THE APPLICATION

The admission process is structured as follows :

- A. application online in the platform <https://goo.gl/forms/zplyCVw2LKliJNWJ3>;
- B. admission test in the residence;
- C. confirming of the place in the residence
- D. signing the contract.



6. THE ADMISSION TEST

The admission test consists of a questionnaire (to evaluate the motivations, the curriculum of studies, interests, extra-curricular experiences) and a subsequent individual interview to talk about the curriculum of studies and deepen professional projects, interests, motivations, extra educational activities, interpersonal skills.

In this interview, particular importance will be given to human, cultural and professional motivations.

The assessment of the curriculum and questionnaire is entrusted to the Directorate of the RUME University Residence which has a maximum of 40 points of which: up to a maximum of 20 for the interview; 10 points for the questionnaire and 10 for the titles. The judgment of the Management is incontestable.

The candidate is also required to read the internal regulations (called "Essential points for the life in the Residence") and of the proposed educational and training project and to accept them.

The management reserves the right to interrupt or not renew the place of study in the event of non-compliance with the internal rules of residence.

7. INPS MERIT SCHOLARSHIPS (EX INPDAP MANAGEMENT, EX ENAM, EX IPOST)

The INPS, thanks to an agreement with the University Colleges of Merit, for the academic year 2018/2019 offers to university students the opportunity to stay at the RUME University Residence. The INPS grants are intended for children and orphans:

- a)** of Employees and retirees of the Public Administration assisted by the INPS - Management ex INPDAP;
- b)** of those enrolled in Magistral Assistance, ex ENAM;
- c)** of the members of the IPOST Ex Assistance.

The assignment of the place is bound to the participation to the INPS call (soon will be published on www.inps.it) and to the relative outcomes.

The Management of the Rumw University Residence will prepare a specific ranking for candidates for INPS scholarships, according to the criteria described below:

- I. have passed the State Exam of secondary school with a score equal to or higher than 70/100 (for students enrolling in the academic year 2018- 2019);
- II. have an academic performance with a score not lesser than 24/30 (for students enrolling from the second year onwards in the academic year 2018-2019) or equivalent degree mark for those enrolling in the specialist degree;
- III. they had not any criminal convictions and they have not ongoing criminal procedures;
- IV. have passed the admission test, referred to in paragraph 6.

In addition, certified participation in voluntary activities and linguistic certifications in foreign languages will also be a preferred feature.

The candidate is also required to read the internal regulations (called "Essential points for the life in the Residence") and of the proposed educational and training project and to accept them.

8. CALCULATION OF THE PAYMENT

The residence fee is annual, from 1/9/2018 to 31/7/2019, and is equal to € 9,000 with accommodation in a single room.

ARCES, in compliance and in accordance with its statutory purposes, reserves the right to make scholarships available, with partial coverage, to students who are not beneficiaries of other grants, depending on the ISEE certificate relating to family income for 2017.

9. METHODS OF PAYMENT

Payment will be made in four installments, according to the deadlines established by the Management.

The payment must be made by bank transfer to:

E.M. ASSOCIAZIONE ARCES

IBAN: IT 71 F 02008 04638 000101440813

BIC/SWIFT: UNCRITM1856

10. RENEWAL OF THE STUDY PLACE

From year to year the place in the Residence will be renewed at the discretion of the Management, based on academic performance (score not lesser than 24/30 or equivalent degree mark for those enrolling in the specialist degree) and the percentage of Credits earned in previous academic year, as well as the participation in the proposed educational and training program; it will also be necessary to be in compliance with the payment of the fee. The renewal of the place for the following year will be mutually confirmed within the month of April on the basis of a specific application that every resident must fill in.

11. FALSE STATEMENTS

The candidate is aware that anyone who issues false declarations is punished under the mendacious and criminal code. (art. 46D.P.R. n.445/2000.) Any facilitation obtained, in case of false declarations, will be considered void.

For further information:

RESIDENZA UNIVERSITARIA RUME

Largo San Josemaría Escrivá, 1 - 90145 Palermo

Tel. e fax. +39 091 6822306

rume@arces.it www.arces.it