**HELIOS - enHancing thE sociaL Inclusion Of neetS**

**(A\_A.3.1\_0155 )**

**C.U.P: E45G18000050004**

**Attachment A**

**Application Form**

**The undersigned** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Born in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Resident in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_street \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone num. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ fiscal code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**asks**

to be admitted to participate in the selection of one “**Consultant on communication and training activities to support visibility actions and Soft Skills Curricula Development** ”and for the purpose declares:

• to be a/an \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ citizen;

• to enjoy the civil and political rights of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ state;

• not to have been dismissed, dispensed or declared forfeited from employment with a Public Administration;

• not to have been subjected to convictions involving disqualification from public offices;

• that the information provided in the curriculum vitae is truthful, aware that - pursuant to art. 76 of the Presidential Decree December 28, 2000 n. 445 - false declarations, falsehood in the deeds and use of false deeds are punished pursuant to the penal code and special laws;

**In particular, he declares possession of the requirements referred to in point 2 of the Notice:**

**-Educational qualification**

* Bachelor's degree
* Master's degree
* Other

in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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in the academic year \_\_\_ /\_\_\_\_ /\_\_\_\_\_\_\_;

**-Experience and knowledge:**

* Possession of Bachelor’s degree/ Master’s degree/ other in Management or Communication/ Economics sciences or similar
* Excellent knowledge of the ENI CBC MED programme, its objectives and policy, its communication strategies and project management and communication rules
* At least two years of experience in project management and communication at the Euro Mediterranean level
* At least two years of experience in projects founded by the European Union through ENI CBC MED programme
* At least two years of experience in the implementation of project communication strategies in the Mediterranean area targeting NEETs, unemployed young people and women as well as SMEs operating in the Circular, Blue and Green Economy
* At least two years of experience in the implementation of project communication strategies in Sicily targeting NEETs, young unemployed people and women as well as SMEs operating in the Circular, Blue and Green Economy, with the aim to maximize the impact of HELIOS in the regional and local context
* Previous experience in European funded projects dealing with social inclusion(i.e., unemployed women, young people especially NEETs) and with the promotion of sustainable economic models(Blue Economy, Green Economy and Circular Economy)
* Proven experience and competences in identification and implementation of communication/dissemination strategies related the Cross-border Cooperation (CBC) projects co-funded by ENI CBC MED, INTERREG, etc. (e.g., development of project communication plans, development of project Stakeholder Engagement Model, social media management, content creations, etc.)
* Proven experience in mapping main stakeholders/target groups to be engaged in the project activities
* Proven experience and competences in social media management (e.g., Facebook, Twitter, YouTube, Instagram), copywriting, storytelling, green marketing, content marketing
* Proven experience and competences in creation of contents for social networks and websites such as news/articles, posts, newsletters, graphics about project topics (sustainable economy and Social Inclusion)
* Proven experience and competencies in website management, blogging, SEO
* Competencies in video-storytelling necessary to coordinate the video maker appointed by ARCES
* Excellent knowledge of Italian, written and spoken
* Good knowledge of English, written and spoken
* Strong organizational and communication skills, Time Management, Team Working, Team Building, Problem-Solving, Networking, etc)
* Knowledge of software and e-tools like Photoshop, Illustrator, Office (word, excel, power point), WordPress and Google Analytics
* Good group management skills
* Excellent public communication skills

**The undersigned declares**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**- The undersigned also declares to possess the following preferential requirements referred to in point 2 of the Notice:**

* Previous experience of teaching in training courses preferably focused on Social inclusion
* Knowledge and skills in Sustainable Economy to facilitate the creation of contents on the project topics optimizing project communication addressed to main stakeholders (i.e., young people, women, SMEs, associations, etc)
* Have strong photography, photo-editing and graphics skills that could support project communication in the content and graphics creation
* Participation in courses about project management, EU project management, project risk management, project communication, soft skills, etc
* Participation to communication courses as copywriting, communication, graphics, social media management, video storytelling
* Willingness to work at the offices’ premises and to hold daily meetings with the project management staff

**The undersigned declares**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The undersigned regarding the processing of personal data expresses consent to the processing of the same in compliance with the purposes and methods set forth in Legislative Decree no. 196/2003 and as amended.

**Attachments**

The following documentation is attached to this application:

1. Curriculum vitae duly signed and composed of n. \_\_\_\_\_\_\_ pages;

2. Photocopy of a valid identity document.

3. Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_